



## COVID-19 Risk Assessment for Climbing Centre Group LTD

Version 1

Created: 11<sup>th</sup> March 2020 by Tom Vaessen-Walker

Risk Assessment Process:	Probability of Occurrence x Potential Severity of Hazard	
Likelihood of Occurrence:	LOW	Highly unlikely to occur ever
	MEDIUM	Could occur rarely
	HIGH	Likely to occur often
Potential Severity of Hazard:	LOW	Slightly Inconvenient
	MEDIUM	Minor Injury Requiring First Aid
	HIGH	Major injury leading to hospitalisation, possible fatality

This risk assessment gives the basic framework of precautions. Full details of all precautions are recorded in either the Normal Operating Procedures File, or the Safety Checks File.

**HAZARD – Something with a potential to do harm**

**RISK – The likelihood that harm from a particular hazard will be realised**

**Contents of this Document:**

1. Risk Assessment: Customers
2. Risk Assessment: Staff & External Contractors

Health and Safety at work Act 1974

General Duties:

Section 2 – i) It shall be the duty of every employer to ensure, so far as is reasonably practicable, the health, safety and welfare of all his employees

Section 3 – i) It shall be the duty of every employer to conduct his undertaking in such a way as to ensure, so far as is reasonably practicable, that persons not in his employment may be affected and thereby are not exposed to risk to their health and safety.

ii) It shall be the duty of every self employed person to conduct his undertaking in such a way as to ensure, so far as is reasonably practicable that he and other persons (not being his employees) who may be affected are not thereby exposed to risks to their health and safety.

Section 7 – It shall be the duty of every employee while at work

- a) to take reasonable care for the health and safety of himself and other persons who may be affected by his acts or omissions at work and
- b) as regards any duty or requirement imposed on his employer or any other person by or under any of the relevant statutory provisions, to cooperate with him so far as is necessary to enable that duty or requirement to be performed or complied with.

## 1. RISK ASSESSMENT: CUSTOMERS

Hazard	Who is at risk	Probability of Occurrence	Potential Severity of Hazard	Precautions	Action
Risk of infection through physical contact	Customers Staff External Contractors	Medium	High	Government posters and advice publications are on site, with additional hand sanitisers in place in key customer facing areas.	Customers Site Management
Risk of infection through surface contact	Customers Staff External Contractors	Medium	High	Toilet and changing facility, café and reception areas cleaning and checks increased throughout the day. Customers on group sessions advised to wash their hands after their session ends.	Customers Staff Site Management Cleaners
Customer showing symptoms or known to have been in contact with someone showing symptoms or infected with COVID-19 virus	Customers Staff External Contractors	Medium	High	Site Managers to inform CEO and / or Operations Manager immediately. Head Office to contact Public Health England for advice on company requirements. Government posters and advice publications are on site. Customer asked to leave site and prompted to call 111 for further advice and inform centre if COVID-19 virus infection is confirmed.	Customers Staff DM / Site Management
Customer known to have visited or been in contact with someone who has visited a high-risk COVID-19 virus region	Customers Staff External Contractors	Medium	High	Site Managers to inform CEO and / or Operations Manager immediately. Head Office to contact Public Health England for advice on company requirements. Government posters and advice publications are on site. Customer asked to leave site and prompted to call 111 for further advice and inform centre if COVID-19 virus infection is confirmed.	Customers Staff DM / Site Management
Customer known to be infected by COVID-19 virus	Customers Staff External Contractors	Medium	High	Site Managers to inform CEO and / or Operations Manager immediately. Head Office to contact Public Health England for advice on company requirements. Customer asked to leave site, self-isolate and prompted to call 111 for further advice.	Senior Management & Site Management
Running out of hand sanitiser or soap	Customers Staff External Contractors	High	Low	Additional hand sanitiser on back order with suppliers. Customers advised to wash hands using soap, additional stock has been purchased.	Site Management

## **2. RISK ASSESSMENT: STAFF & EXTERNAL CONTRACTORS**

<b>Hazard</b>	<b>Who is at risk</b>	<b>Probability of Occurrence</b>	<b>Potential Severity of Hazard</b>	<b>Precautions</b>	<b>Action</b>
Staff member showing symptoms or known to have been in contact with someone showing symptoms or infected with COVID-19 virus	Customers Staff External Contractors	Medium	High	Head Office to contact Public Health England for advice on company requirements. Staff procedure implemented and communicated to staff to inform what actions to take in the case of risk of COVID-19 infection. Initially staff must inform their line manager, not attend work, and contact 111 for further advise. Only once 111 have confirmed they are fit to return to work, and the staff member have completed a Self Cert, Return to Work document can they return to work as normal.	Staff Site Management
Staff member known to be infected by COVID-19 virus	Customers Staff External Contractors	Medium	High	Head Office to contact Public Health England for advice on company requirements. Staff procedure implemented and communicated to staff to inform what actions to take in the case of COVID-19 infection. Initially staff must inform their line manager, not attend work, and contact 111 for further advise. Only once 111 have confirmed they are fit to return to work, and the staff member have completed a Self Cert, Return to Work document can they return to work as normal.	Staff Site Management
Staff members known to have visited or been in contact with someone who has visited a high-risk COVID-19 virus region	Customers Staff External Contractors	Medium	High	Head Office to contact Public Health England for advice on company requirements. Staff procedure implemented and communicated to staff to inform what actions to take in the case of risk of COVID-19 infection. Initially staff must inform their line manager, not attend work, and contact 111 for further advise. Only once 111 have confirmed they are fit to return to work, and the staff member have completed a Self Cert, Return to Work document can they return to work as normal.	Staff Site Management
External contractors infected	Customers Staff	Medium	High	External Contractor COVID-19 Agreement produced to be completed before contractors attend site. If this document is completed and shows any risks to the company, its staff or customers, or we are made aware of circumstances changing, to again endanger any of the aforementioned, contractors will be asked not to attend site, or if on site, ask to leave. Head Office to contact Public Health England for advice on company requirements.	Site Management External Contractors